

## LPE ACCEPTANCE RECORD

|                                                |                                                                   |
|------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Initial Authorization | <input type="checkbox"/> Quality Check on behalf of the Authority |
| <input type="checkbox"/> Re-authorization      |                                                                   |

| LPE Qualification:                                                |                     |                         |
|-------------------------------------------------------------------|---------------------|-------------------------|
| <input type="checkbox"/> Level 6 <input type="checkbox"/> Level 5 |                     |                         |
| Name:                                                             | First name:         | LPLE:                   |
| Examiner authorization no.:                                       | Valid until:        | LPLE authorization no.: |
| Place of assessment:                                              | Date of assessment: | Valid until:            |

| 1   | Preparation                                                                                                                        | G |
|-----|------------------------------------------------------------------------------------------------------------------------------------|---|
| 1.1 | Did the LPE create a calm and relaxed atmosphere that was conducive to the candidate's test performance?                           |   |
| 1.2 | Was the testing location adequate and in a proper condition?                                                                       |   |
| 1.3 | Did the LPE exert any time pressure?                                                                                               |   |
| 2   | Briefing                                                                                                                           | G |
| 2.1 | How did the LPE conduct the briefing?                                                                                              |   |
| 2.2 | Did the LPE explain the testing system (online test and subsequent interview) properly?                                            |   |
| 2.3 | Did the LPE allot sufficient time to the briefing?                                                                                 |   |
| 2.4 | Did the candidate have time for questions?                                                                                         |   |
| 3   | Online Test                                                                                                                        | G |
| 3.1 | Technical condition of the internet connection (sound quality, speed)                                                              |   |
| 3.2 | Technical condition and usability of hardware (computer, headset)                                                                  |   |
| 3.3 | Did the LPE interfere in the test or disrupt the candidate's workflow?                                                             |   |
| 3.4 | Did the LPE provide answers or otherwise help the candidate in an unacceptable way?                                                |   |
| 4   | Interview                                                                                                                          | G |
| 4.1 | Duration (minimum 15 minutes)                                                                                                      |   |
| 4.2 | Were the questions common, concrete and work-related?                                                                              |   |
| 4.3 | Did the LPE elicit plain English from the candidate?                                                                               |   |
| 4.4 | Did the LPE demand from the candidate to resolve misunderstandings and to offer clarifications?                                    |   |
| 4.6 | Did the interview scenario include a complication and an unexpected turn of events in a situation the candidate was familiar with? |   |
| 4.7 | Was the interview conducted in a fair way?                                                                                         |   |

| 5   | Rating                                                                                                  | G |
|-----|---------------------------------------------------------------------------------------------------------|---|
| 5.1 | Did the LPE apply the ICAO rating scale correctly?                                                      |   |
| 5.2 | Was the overall rating the lowest of the individual ratings?                                            |   |
| 5.4 | Did the LPE have to resolve a discrepancy between the online-test rating and the interview rating?      |   |
| 5.5 | Did the LPE resolve such discrepancies in a satisfactory way?                                           |   |
| 6   | Examiner*                                                                                               | G |
| 6.1 | Did the LPE use an accent intelligible to the aeronautical community?                                   |   |
| 6.2 | Was the LPE's speaking ability in line with the language endorsement in his/her examiner authorization? |   |

| Legend | G = Grading               | G   |
|--------|---------------------------|-----|
|        | Above Standard            | AS  |
|        | Standard                  | S   |
|        | Unsatisfactory            | U   |
|        |                           |     |
|        | <b>Additional Remarks</b> |     |
|        | Yes                       | Y   |
|        | No                        | N   |
|        | Not Applicable            | N/A |

**Findings (use additional pages if necessary)**

| No.: | Finding | Corrective action requested by LPLE |
|------|---------|-------------------------------------|
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |
|      |         |                                     |

**This document must be signed by both, the LPE and the LPLE, and sent to:**

**AUSTRO CONTROL GmbH**  
**Personnel Licensing-Examinations**  
**Schnirchgasse 17**  
**A-1030 Wien**

**with the following documents attached:**

- ☐ Copies of the LPE's pilot or ATCO license and examiner authorization
- ☐ Copy of the assessed language proficiency test form

**LPE ACCEPTANCE RESULT**

**Assessment  
Result:**

|  |                                       |
|--|---------------------------------------|
|  | Acceptable<br>(refer to finding list) |
|--|---------------------------------------|

|  |                                 |
|--|---------------------------------|
|  | Not Acceptable<br><i>Failed</i> |
|--|---------------------------------|

| LPE        | LPLE       |
|------------|------------|
| Signature: | Signature: |